

Degree Works Tips

Registrar's Office:

registrar@iwu.edu or 309-556-3161

Issue 1 of 4

Academic Advising begins October 25th and ends November 3rd

Course count

Often we are asked about how to determine if a student has completed 18 units outside the major (or is not exceeding the 14 unit limit within a department).

Once a student goes over that 14 unit limit, you will see a new section near the bottom of the audit called "Over the limit." However, this section does not appear until the student is enrolled in a course that takes them over that limit.

The old evaluation had a separate area for "Outside the major", but with the new audit, we can no longer include that section nor the "Total Courses" section. However, there is a feature that you may not have noticed that is very helpful for finding this information without leaving the audit.

At the top right-hand corner of the audit, there are 3 vertical dots (See image on the right). If you click on those dots and select "Class History", you will get a list of all courses the student has received credit for as well as those currently registered for, separated by term (See image to the left).

If a student runs into this issue, it may be beneficial for them to change to the 2022-23 catalog or later since that limit was removed as of the 2022 catalog. However, this can only be done if all the majors/minors are still active in the new catalog.

As seen here, this can be very helpful as it lists all courses including AP credits, transfer credits and pre-registered credits.

Just a note to be careful when counting things such as course count, that you do not count courses that have 0 units due to the final grade.

Course	Title	Grade	Units
Fall 2020			
CS 127	Computer Science I	W	0
FREN 312	French Cinema	A	1
GW 100	Can I Cite Tik Tok?	A	1
JAPN 101	Beginning Japanese I	A-	1
Credit by Exam			
ELEC 1TR	Transfer elective-lower	TCR	1
Satisfied by: ECON010 - ECONOMICS-MICRO - CREDIT BY EXAM			
FREN 201	Intermediate French I	TCR	1
Satisfied by: FREN010 - FRENCH LANGUAGE/CULTURE - CREDIT BY EXAM			
Spring 2021			
CS 127	Computer Science I	A	1
FREN 230	French for Human Rights & Soc	A	1
JAPN 102	Beginning Japanese II	A	1

