



# Credit/No Credit (Pass/Fail)

**Do NOT obtain the signature of the instructor.**

The instructor is not told the course is being taken CR/NCR. The instructor will give a grade and it will be converted into CR/NCr in the Registrar's Office.

Name: \_\_\_\_\_ ID: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

This course is for the  FALL  SPRING  Summer of \_\_\_\_\_ (year).

**Add:** Please ADD the Credit/No Credit designation to the following course:

CRN	Department	Course # - Section	Title

\*\*\*Adding CR/NCr must be submitted within the first 5 days of the semester.

**Drop:** Please REMOVE the Credit/No Credit designation from the following Course:

CRN	Department	Course # - Section	Title

\*\*\*Dropping CR/NCr can be submitted up until the Withdrawal deadline.

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*Please remember, per University policy, in order to be eligible for Dean's List you must obtain a 3.5 gpa in a minimum of three graded units, not including CR/NC courses and can have no incompletes.

\*\*\*To be eligible, a student must have completed 8 course units and a cumulative GPA of 2.0 or higher.

\*\*\*Only 1 course per semester may be Credit/No Credit. May not be used during May Term.

\*\*\*No more than 6 courses may be counted toward degree requirements.

\*\*\*No General Education, Major, or Minor course may be taken as Credit/No Credit.

\*\*\*Credit is only awarded with a grade of C- or better.

**\*\*\*For Registrar's Office use only\*\*\***

Eligibility:

Total course units earned \_\_\_\_\_ Total CR/NC units used \_\_\_\_\_

GPA \_\_\_\_\_ Verified by \_\_\_\_\_ Date \_\_\_\_\_